

**Bill to:**

COYOTE LOGISTICS , LLC
191 E.DEERPATH ROAD,
Lake Forest,
IL,
60045

Invoice Date: 03/28/2024

Invoice #: 31044365

Terms: NET 30

Due Date: 04/28/2024

Date	Customer Ref #	Origin - Destination	Quantity	Rate	Amount
03/26/2024		23101 US-51, Crystal Springs, MS 39059, USA - 8000 NW 79th Pl, Medley, FL 33166, USA			
			1	\$2,700.00	\$2,700.00

TOTAL
\$2,225.24

PLEASE NOTE

The right to payment under this invoice has been assigned to Compass payment Solutions LLC (CFS)
and all payments hereunder are to be directed to the assignee at the address noted below.

Remittances to other than CFS do not constitute payment of this invoice. CFS must be given
notification of any claims, agreements or merchandise returns which would affect the payment
of all or part of this Invoice on the due date.

COMPASS FUNDING SOLUTIONS LLC**P.O.BOX 205154****DALLAS, TX 75320-5154****Tel: 844-899-8092**



Rate Confirmation Load 31044365

Send invoices to:
CarrierInvoices@coyote.com
960 Northpoint Parkway
Suite 150
Alpharetta, GA 30005

877-6COYOTE
(877-626-9683)

Cust Requirements

Equipment	Van, 53'
Pre Cooled Temp	None
Load Temp	None
Tarps	Undefined
Value	\$100,000

Booked By

Jared Soderholm
Jared.Soderholm@coyote.com
Phone: +1 (773) 365 6497
x2228
Fax: +1 (773) 365 7804



Get

CoyoteGO

Today!

- Dispatch
- Send updates
- Check in
- Submit paperwork

Available for An-
droid or iPhone,
at App Store or
Google Play

Load Requirements

Tech Tracking Required Seal

Equipment Requirements

N/A

Notes

All Van/Container loads MUST be sealed at origin either by shipper or driver with a seal number noted on bill of lading. The driver is responsible for re-sealing the trailer after each pickup/drop on a multi-stop shipment. In the event a shipment that was sealed at origin or after each additional pickup/drop arrives at the destination with a tampered seal or without the seal intact then (i) the Carrier shall be liable for any shortage or damage claims with respect to such shipment and (ii) the shipper shall have the right, in its sole discretion, to deem the entire shipment damaged, adulterated/contaminated and unsalvageable, without the need for any inspection and the Carrier shall be liable for the full value of the shipment. Carrier is required to weigh shipment within 50 miles of departing each shipper. If carrier fails to weigh shipment within 50 miles of departing each shipper, any citations/expenses incurred due to the equipment and/or shipment weight will be the carrier's sole responsibility. Carrier must meet and comply to shipper requirements at the facility. All drivers must wear masks or facial coverings to the extent required by laws or facilities. **Carrier must be in full compliance with the Food Safety Modernization Act (FSMA), if applicable. By accepting the shipment, Carrier agrees that the driver has consented to receiving text messages and/or phone calls from or on behalf of Coyote.**

Approval for payment of detention is contingent upon the following eligibility requirements:

- 1) Carrier must report facility departure time and total detention hours within 24 hours of shipment delivery at the final facility.
- 2) Carrier must provide proof of the on time arrival and departure times in the form of a BOL or other shipping document with arrival and departure times notated by facility within 24 hours of shipment delivery at final facility.

Route Directions

Carrier acknowledges that any routing instructions from the shipper herein are being provided for convenience only, and the Carrier may choose the route.

Signature Line

By signing below, Zigi Freight Inc agrees to the terms and conditions set forth below and provided herewith, if any.



Rate Confirmation

Load 31044365

Stop 1: Pick Up

Pick Up 0085649099;
Numbers 0002341523;
0021014571

Scheduled For
Tue 03/26/2024
from 07:00 - 16:00

Facility Notes

Trailer must be clean, dry, no holes, no debris, no odors
****VAN ONLY****
****Must be able to scale full weight****
****No detention****
Follow the dirt road all the way around the back of the building

Confirmation None
Numbers

Facility Averitt Warehouse

Driver Work
No Touch

Address 23101 HIGHWAY 51
Crystal Springs, MS
39059

SLIC
N/A

Contact need
Phone +1 (601) 892 1512

Stop 1 Requirements

Weight Is Approximate

Commodity	MinWt	Exp Wt
PVC Resin	44,583 Lbs	42,500 Lbs

Stop 2: Delivery

Delivery 479296; 0085649099;
Numbers 479296; 0002341523;
U314

Scheduled For
Thu 03/28/2024
from 08:00 - 14:00

Facility Notes

BUILDING F - NO FRIDAY DELIVERIES - Drivers are instructed to remain in cab until receiving additional instructions. Drivers will be asked to use their own pen. Paperwork will be passed through the cab window of truck. *No detention*

Confirmation None
Numbers

Facility CLARK DIETRICH

Driver Work
No Touch

Address 8000 NW 79TH PL
Miami, FL 33166-2182

SLIC
N/A

Contact Sam
Phone +1 (305) 477 6464

Stop 2 Requirements

N/A

Commodity	MinWt	Exp Wt
PVC Resin	44,583 Lbs	42,500 Lbs

Charges

Description	Units	Per	Amount
Fuel Surcharge	913.00	\$0.520	\$474.76
Flat Rate	1.00	\$2,225.240	\$2,225.24

Contact

Send invoices to:
**960 Northpoint Parkway
Suite 150
Alpharetta, GA 30005**

Please contact Coyote at 877-626-9683 if the charges are incorrect.



Rate Confirmation

Load 31044365

Total USD \$2,700.00

Agreement

Carrier Royal3, Inc.

USDOT 2828543

Phone None

Email bonnie@royal3inc.com

Fax None

Broker Coyote Logistics, LLC

Rep Jared Soderholm

Title Sales Rep

Phone +1 (773) 365 6497 x2228

Fax +1 (773) 365 7804

Date 03/26/2024 10:19

By signing below, Zigi Freight Inc agrees to the terms and conditions set forth below and provided herewith, if any.

Name and Title (Print)

Signature

Date

PLEASE SIGN THIS AGREEMENT AND EMAIL TO Jared.Soderholm@coyote.com

Coyote Logistics, LLC is an Equal Opportunity Employer



Rate Confirmation

Load 31044365

Terms and Conditions

The Broker-Carrier Agreement or Carrier Agreement (in each case, the "Agreement") between Coyote Logistics, LLC, a Licensed Property Broker - USDOT # 2236410, and Zigi Freight Inc is amended by the verbal agreement between Jared Soderholm of Coyote Logistics, LLC hereafter referred to as BROKER, and Bonnie Rajkovic of Zigi Freight Inc hereafter referred to as CARRIER, dated 03/26/2024.

This confirmation is subject to the terms of the Agreement and this document constitutes an amendment thereto. If the CARRIER has not signed the Agreement, then the rate shown above is the agreed individually negotiated rate and no other rate shall apply including any carrier tariff rate or terms.

THIS LOAD SHALL NOT BE DOUBLE BROKERED. No additional charges not listed above may be added by the CARRIER. Any additional charges must appear on a revised confirmation sheet signed by the BROKER. CARRIER must include signed copy of the shipper's bill of lading and any other proof of delivery with invoice to BROKER. Rates, except as specifically designated above, are inclusive of any fuel surcharge. CARRIER certifies that it is in compliance with all requirements of the California Air Resources Board (CARB) that are applicable to the scope of CARRIER's operations, including, but not limited to: Statewide Truck and Bus Regulations, Transport Refrigeration Unit (TRU) Regulations, Tractor-Trailer Greenhouse (GHG) Gas Regulations, and Drayage Truck Regulations. CARRIER also warrants that it is in compliance with any comparable requirements of the Environmental Protection Agency (EPA) and other states, where applicable. CARRIER shall be responsible for any fines imposed on BROKER and/or shipper resulting from noncompliance.

CARRIER hereby confirms that it maintains applicable and valid insurance without exclusions that would prevent coverage for the items listed above. CARRIER has at least \$100,000.00 in cargo insurance and \$1,000,000.00 in automobile liability coverage. CARRIER further confirms that in transporting the shipment described hereinabove, it will comply with all U.S. DOT and FDA regulations applicable to its operations while transporting said shipment, including, but not limited to drivers' hours of service, and the Food Safety Modernization Act (FSMA), if applicable. CARRIER agrees to the attached requirements from the shipper, if any.

ALL LOADS ARE SUBJECT TO ELECTRONIC TRACKING

By accepting this shipment, CARRIER agrees that it has obtained a written agreement from each driver transporting a shipment tendered by BROKER to CARRIER pursuant to the Agreement in which each driver provides all necessary consents to (i) receiving text messages and/or phone calls from or on behalf of BROKER and (ii) allowing BROKER or its vendor to track such driver's location while transporting such shipment. CARRIER shall comply with all applicable laws relating to the collection, use, storage, retention, disclosure, and disposal of any information CARRIER provides to BROKER, including information regarding the drivers transporting shipments. CARRIER shall indemnify, defend, and hold BROKER and its affiliates harmless from and against any and all claims, damages, liabilities, losses, actions and expenses (including attorneys' fees) arising out of or in connection with CARRIER's breach of this Section. This Section shall survive the expiration or termination of the Agreement between BROKER and CARRIER.

Operating Parameters Westlake Chemical

Carrier shall adhere to the following customer requirements:

TL Carrier Requirements and Information for Building Products Shipments originating in Canada (RBP)

- The freight is bundled PVC pipe, siding, and aluminum accessories in various diameters/density ratings and or palletized accessories of various building products components, unless otherwise noted.
- Bundled units of pipe are blocked with slotted wood on the bottom (and on the top for some sizes); Pipe stakes for the most part are not required.
- Bundled units of siding are blocked with slotted wood on the corners.
 - Please refer to Exhibit F for examples of pipe, and fittings product, this does not include all sizes or packaging scenarios.
 - Please refer to Exhibit D & E for examples of palletized fitting products and other special packaging. This does not include all sizes or packaging scenarios.
 - Please refer to Exhibit E & F for proper loading and strapping process.
- Carriers are not required, nor authorized, to load or unload bundles of pipe or palletized freight at any Royal Building Product locations.
- Drivers are required to stay in the cabs of their trucks or in an authorized driver 'waiting area' if provided during loading for any loads that are "live loading."
- Forklift operators will instruct drivers when they are allowed to exit their truck to secure their loads.
- Regarding any loads from Woodbridge Siding that are loaded from the empty pool of dropped equipment, drivers are required to report to the shipping office to sign the BOL and obtain the proper Customs documents.
- Loads rarely exceed 45,000 lbs. Royal Building Product loads will be tendered with the net weight. If there are any concerns about the weights, please contact the Royal Building Products load planner for that facility prior to accepting the tender.
- Step deck and high profile trailers are permitted on a case by case basis. Prior approval by Broker and the Royal Building Products load planner for that facility before tender must be obtained before dispatching the truck for the load. Royal Building Products will not reduce weight or change load configuration to accommodate a trailer. Minimum equipment requirement – 48' x 102" flatbed, 53' x 102" curtainside, 53' dry van, if other than the minimum is required for any shipment it will be adjusted.
- All vehicles are subject to the local Royal Building Products shipping department's inspection and approval.
 - Any unit deemed unsafe or in a condition that could compromise the cargo will be refused without recourse.
 - All trailers are expected to be clean and free of debris or other freight.
- Drivers should inspect the load integrity as soon as the forklift operator has confirmed the load is completed.
- Pipe & Fittings locations and Aluminum Concord are all live loaded. Spotted trailers must have prior approval in writing by location shipping supervisor on a load by load basis. Woodbridge Siding loads are commonly loaded from a pool of empty equipment assigned by each carrier.
- Carrier is solely responsible for load integrity while in transit. It is also the sole responsibility of the carrier to inspect the load prior to departure to ensure the load is properly secured and free of damages.

Loading/Unloading Expectations

- Pickup (see normal loading hours and any location specifics for each facility) and delivery times will be set prior to the load tender and are agreed upon by acceptance of the tender. Pickup is first come first serve (FCFS). If at any point, the carrier is unable to meet the scheduled pick up or delivery date/time, please contact Broker who will contact the Building Products load coordinator for that facility to discuss any adjustment prior to accepting or pick-up. Driver must check into the shipping office with SID# (pick up number) on hand in order to get loaded
- Once loads are accepted no adjustments will be made for an early pick up or delivery date. If the carrier accepts the load it is expected to deliver on the date as stated on the tender.

- **Under no circumstance should a carrier reschedule the delivery date directly with the receiving facility or job site other than delivery time.**
- FCFS windows for pick up or delivery are for the date and times referenced only. The time will not be changed unless authorization is granted in writing by the Building Products load coordinator or shipping supervisor for that facility.
- Drivers must present bill of lading, any provided pipe lubrication prior to strap and or tarp removal.
- Carriers must contact the Broker who will contact the Building Products load coordinator for that facility within 1.0 hours of waiting at destination for possible assistance and to discuss any possible detention charges, all non-standard accessorial charges must be approved prior to invoicing. Assistance will be given to minimize dwell time. Please note that all supporting documentation is necessary with time in and out from the shipper or receiver to approve final detention charges.
- Any transport issues should be communicated to the Broker and Building Products load coordinator or shipping supervisor for that facility with as much notice as possible. All modifications to the original load plan shall come directly from the Building Products load coordinator or shipping supervisor for that facility.
- Carrier agrees that at no time, shall it have an “Unsatisfactory” safety rating as determined by the Federal Motor Carrier Safety Administration (FMCSA). Please refer to contract.
- **Double brokerage is not allowed or authorized.**

Status Updates

Carriers are expected to provide load status updates to Broker regularly.

- Westlake/Building Products expects daily status updates at 9:00 a.m. and 15:00 p.m. CST for every shipment.

Royal Building Product locations will provide any further invoicing requirements upon request.

- Carrier must retain proof of delivery documentation and be able to provide upon request for at least one year from delivery date.

Additional Procedures to be followed at all Canadian plants

- Drivers entering and exiting any Royal Group, Inc. facility must do so in a safe manner. Please ensure to follow all posted speed limits.
- Drivers are required to report to the Shipping Department upon arrival. There you will receive instruction on where to pick up and/or drop off a trailer as well as receive and/or sign-off on any required paperwork.
- Under NO circumstances is anyone permitted to stand on top of a load to adjust straps, wood frames, etc. Any individual found not complying with this requirement will be asked to leave the facility and reported to their respective Carrier.
- Drivers are to use caution when standing or walking on the trailer bed.
- Where feasible strap poles and/or rolling stair cases (site specific) will be made available to assist Drivers so that they can safely strap their loads. Please see the Shipping Department if these tools are required.
- It is the driver’s responsibility to ensure there is no vehicle or pedestrian traffic when tossing the straps over the load.
- All drivers being loaded in a Pipe yard with pipe and/or fittings are to remain in their truck cab while their truck is being loaded or in a safe position maintaining visual contact with the loader operator.
- All drivers being loaded with Fittings will wait in the driver’s room (by shipping) or truck cab. LTL drivers are to remain in the designated waiting area, beside shipping door (site specific). All drivers entering all Pipe and Fittings locations, including distribution sites must wear applicable personal protective equipment required at the site.
- For Carriers that are required to pick up and/or drop off loads at Pipe & Fittings, please ensure that the following additional requirements are complied with were applicable:
- Pipe will notify the driver when it is safe to belly strap the load. Belly strapping of loads are the responsibility of the Driver. Once the belly strapping is completed the driver will return to his truck cab.

LOCATION HOURS OF OPERATION AND LOCATION SPECIFIC INSTRUCTIONS FOLLOW BELOW
REMINDER...ALL DRIVERS MUST CHECK IN WITH THE SHIPPING OFFICE UPON ARRIVAL. THE CLOCK DOES NOT BEGIN UNTIL THE DRIVER IS CHECKED IN AND COMPLETES SAFETY ORIENTATION.

NAPCO/NASP location hours of operation and location specific instructions

NAPCO/Booneville, MS location specifics

Normal loading hours- 0800 - 1500

Specific requirements for this location-

1. Must wear high visibility vests and safety glasses when outside of truck
2. If step decks are loaded, they must have manufactured load levelers, no dunnage or makeshift load levelers will be allowed
3. Remain inside truck while being loaded
4. Need bungee cords for tarp tie down
5. Nylon straps only, no chains
6. Flatbed must be completely empty and free of debris
7. No headboards unless previously approved by shipping supervisor

NAPCO/Greensboro, GA location specifics

Normal loading hours- 0800 - 1530

Specific requirements for this location-

1. Must wear high visibility vests and safety glasses when outside of truck
2. Check in at Shipping office (about 300 yards past the NAPCO employee entrance)
3. Park on right side of road (off pavement) until checked in and directed to enter yard (very tight space, cannot block forklift movement)
4. Remain inside truck while being loaded
5. Need bungee cords for tarp tie down
6. Nylon straps only, no chains
7. Flatbed must be completely empty and free of debris
8. No headboards unless previously approved by shipping supervisor

NAPCO/Janesville, WI location specifics

Normal loading hours- 0700-1530

Specific requirements for this location-

1. Must wear high visibility vests and safety glasses when outside of truck
2. If step decks are loaded, they must have manufactured load levelers, no dunnage or makeshift load levelers are allowed
3. Need bungee cords for tarp tie down
4. Nylon straps only, no chains
5. Flatbed must be completely empty and free of debris
6. Trucks must stage outside perimeter gate prior to loading at facility
7. No headboards unless previously approved by shipping supervisor

NAPCO/Leola, PA location specifics

Normal loading hours- 0700 - 1530

Specific requirements for this location-

1. Must wear high visibility vests and safety glasses when outside of truck
2. Check in at Shipping office
3. Need bungee cords for tarp tie down
4. Nylon straps only, no chains
5. Flatbed must be completely empty and free of debris
6. No headboards unless previously approved by shipping supervisor

7. If step decks are loaded, they must have manufactured load levelers, no dunnage or makeshift load levelers are allowed

NASP/Lodi, CA location specifics

Normal loading hours- 0700 - 1500

Specific requirements for this location-

1. Park on Thurman road, walk in Gate #1 and follow pathway to shipping office to sign in.
2. Drivers must wear hi-vis clothing or vest prior to entering property and when outside the truck.
3. Need bungee cords for tarp tie down
4. Nylon straps only, no chains
5. Flatbed must be completely empty and free of debris
6. No headboards unless previously approved by shipping supervisor
7. If step decks are loaded, they must have manufactured load levelers, no dunnage or makeshift load levelers are allowed

NASP/McPherson, KS location specifics

Normal loading hours- 0600 - 1500

Specific requirements for this location-

1. Must wear high visibility vests and safety glasses when outside of truck
2. Need bungee cords for tarp tie down
3. Nylon straps only, no chains
4. Flatbed must be completely empty and free of debris
5. No headboards on flatbed unless previously approved by shipping supervisor
6. If step decks are loaded, they must have manufactured load levelers, no dunnage or makeshift load levelers are allowed

NAPCO/Wichita Falls, TX location specifics

Normal loading hours- 0730 - 1400

Specific requirements for this location-

1. Must wear high visibility vests and safety glasses when outside of truck
2. Need bungee cords for tarp tie down
3. Nylon straps only, no chains
4. Flatbed must be completely empty and free of debris
5. No headboards on flatbed unless previously approved by shipping supervisor
6. If step decks are loaded, they must have manufactured load levelers, no dunnage or makeshift load levelers are allowed

NAPCO/Yucca, AZ location specifics

Normal loading hours - Jun 1 – Sept 30, 6am – 4pm

Oct 1 – May 31, 7am – 3pm

Specific requirements for this location-

1. Must wear high visibility vests and safety glasses when outside of truck
2. Need bungee cords for tarp tie-down
3. Nylon straps only, no chains
4. Flatbed must be completely empty and free of debris
5. No headboards on flatbed unless previously approved by shipping supervisor
6. If step decks are loaded, they must have manufactured load levelers, no dunnage or makeshift load levelers are allowed

RBP-USA location hours of operation and location specific instructions

RBP/Marion, VA location specifics

Normal loading hours- 0730 - 1600

Specific requirements for this location-

1. Once signed in at the shipping office, drivers must remain in truck.
2. Need bungee cords for tarp tie-down
3. Nylon straps only, no chains
4. Flatbed must be completely empty and free of debris
5. No headboards on flatbed unless previously approved by shipping supervisor
6. If step decks are loaded, they must have manufactured load levelers, no dunnage or makeshift load levelers are allowed

RBP/Bristol, TN location specifics

Normal loading hours- 0730 - 1600

Specific requirements for this location-

1. Once signed in at the shipping office, drivers must remain in truck.
2. Need bungee cords for tarp tie-down
3. Nylon straps only, no chains
4. Flatbed must be completely empty and free of debris
5. No headboards on flatbed unless previously approved by shipping supervisor
6. If step decks are loaded, they must have manufactured load levelers, no dunnage or makeshift load levelers are allowed

RBP/Columbus, OH location specifics

Normal loading hours- 0600 - 2000

Specific requirements for this location-

1. Once signed in at the shipping office, drivers must remain in truck.
2. Need bungee cords for tarp tie down
3. Nylon straps only, no chains
4. Flatbed must be completely empty and free of debris
5. No headboards on flatbed unless previously approved by shipping supervisor
6. If step decks are loaded, they must have manufactured load levelers, no dunnage or makeshift load levelers are allowed
7. Must have 8 foot lumber tarps, full tarp required
8. Must have corner/edge protectors

RBP-Canada location hours of operation and location specific instructions

RBP/Pipe & Fittings – Woodbridge, ON (155 Regalcrest Court)

Normal loading hours: 7:00am – 4:00pm

Specific requirements for this location

1. Must wear high visibility vests, safety glasses, and safety shoes when outside of truck.
2. NO CLIMBING on material or flatbeds to strap or tarp, step ladders and hooks are to be provided.
3. Need bungee cords for tarp tie-down. (if applicable)
4. Minimum of 12 nylon straps, no chains will be allowed.
5. Flatbed must completely empty and free of debris
6. No headboards on flatbed unless previously approved by shipping supervisor
7. If step decks are loaded, they must have manufactured load levelers, no dunnage or makeshift load levelers are allowed.
8. Trucks must be at the shipping office the latest by 4:00pm.
9. If the driver has a companion such as their child or spouse they are to remain in the truck at all times.
10. Remain inside the truck while being loaded.

RBP/Pipe & Fittings – Woodbridge, ON (101 Regalcrest Court)

Normal loading hours: 7:00am – 5:00pm

Specific requirements for this location

1. Must wear high visibility vests, safety glasses, and safety shoes when outside of truck.
2. NO CLIMBING on material or flatbeds to strap or tarp, step ladders and hooks are to be provided.
3. Need bungee cords for tarp tie-down. (if applicable)
4. Minimum of 12 nylon straps, no chains will be allowed.
5. Flatbed must completely empty and free of debris
6. No headboards on flatbed unless previously approved by shipping supervisor
7. If step decks are loaded, they must have manufactured load levelers, no dunnage or makeshift load levelers are allowed.
8. Trucks must be at the shipping office the latest by 4:00pm.
9. If the driver has a companion such as their child or spouse they are to remain in the truck at all times.
10. Remain inside the truck while being loaded.

RBP/Pipe & Fittings – Laval, QC (5000 Autoroute 440 Ouest)

Normal loading hours: 7:00am – 5:00pm

Specific requirements for this location

1. Must wear high visibility vests, safety glasses, and safety shoes when outside of truck.
2. NO CLIMBING on material or flatbeds to strap or tarp, step ladders and hooks are to be provided.
3. Need bungee cords for tarp tie-down. (if applicable)
4. Minimum of 12 nylon straps, no chains will be allowed.
5. Flatbed must completely empty and free of debris
6. No headboards on flatbed unless previously approved by shipping supervisor
7. If step decks are loaded, they must have manufactured load levelers, no dunnage or makeshift load levelers are allowed.
8. Trucks must be at the shipping office the latest by 4:00pm.
9. If the driver has a companion such as their child or spouse they are to remain in the truck at all times.
10. Remain inside the truck while being loaded.
11. Loading hours are from 8:00am to 4:00pm (between 4:00pm and 5:00pm by appointment only)

RBP/Woodbridge Siding, Woodbridge, ON (91 Royal Group Crescent)

Normal loading hours: 6:00am – 4:00pm

Specific requirements for this location

1. Must wear high visibility vests, safety glasses, and safety shoes when outside of truck.
2. NO CLIMBING on material or flatbeds to strap or tarp, step ladders and hooks are to be provided.
3. Dry vans, Curtain Sides, and Containers must be dropped 2 business days in advance.
4. Need bungee cords for tarp tie down (if applicable)
5. Minimum of 12 nylon straps, no chains will be allowed.
6. Flatbed must completely empty and free of debris
7. No headboards on flatbed unless previously approved by shipping supervisor
8. If step decks are loaded, they must have manufactured load levelers, no dunnage or makeshift load levelers are allowed.
9. Check in at shipping office
10. If 'live loading' a dry van stay by the loading dock, flatbed and curtain side, outside the truck or by the shipping office.
11. Trucks must be at the shipping office the latest by 4:00pm.

RBP/Concord Aluminum, Concord, ON (750 Creditstone Road)

Normal loading hours: 7:00am – 3:15pm

Specific requirements for this location

1. Must wear high visibility vests, safety glasses, and safety shoes when outside of truck.

2. NO CLIMBING on material or flatbeds to strap or tarp, step ladders and hooks are to be provided.
 3. Need bungee cords for tarp tie-down. (if applicable)
 4. Minimum of 12 nylon straps, no chains will be allowed.
 5. Flatbed must completely empty and free of debris
 6. No headboards on flatbed unless previously approved by shipping supervisor
 7. If step decks are loaded, they must have manufactured load levelers, no dunnage or makeshift load levelers are allowed.
 8. If not assisting in loading, drivers are expected to wait in the drivers lounge in the shipping office.
 9. Maximum speed of 20 km/hr. when entering or exiting the facility.
 10. Absolutely prohibited the use of forklifts
-

Exhibit A

Examples of pipe packaging, does not represent all sizes
(All Pipe Locations, NAPCO/NASP and RBP)



8" Sewer



4" Sewer



6" C-900



20" C-905

Exhibit B
Examples of palletized products from NAPCO commodity locations
(Janesville and Leola)



Exhibit B
Examples of palletized products from NASP commodity locations
(Lodi and McPherson)



Exhibit C
Examples of Required Tarping Process



Smoke tarp and full tarp visuals



Exhibit D



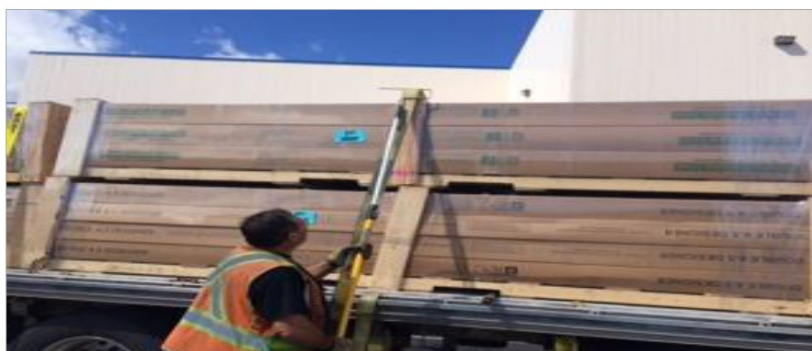
Exhibit E



(Properly loaded and secured trailers)



Exhibit F



TL Carrier Requirements and Information for the Royal/Columbus, OH facility

TL Freight Profile and Vehicle Requirements:

- The freight is bundled PVC Trim and Moldings components in various sizes/density ratings and or palletized accessories of various building products, preferred equipment will be 53' curtainside trailers however 48/53' flatbed trailers are another option (Conestoga trailers on a load by load basis) and 53' dry van trailers. Carrier will be notified of the required minimum equipment when load is tendered.
 - Bundled units of product are blocked with wood on the bottom, sides and on top; pipe stakes for the most part are not required.
 - ❖ Please refer to Exhibit for examples of product packaging; this does not include all sizes or packaging scenarios.
 - ❖ Please refer to Exhibit for examples of proper strapping and loading scenarios for step decks/flatbeds out of the Royal/Columbus, OH facility.
 - ❖ Please refer to Exhibit for the proper tarping process; each tarped load should resemble the example.
- Shipper is very adamant about providing drop trailers; this allows their second shift to load trailers. if you have the ability to drop trailers, it will put you at the top of their preferred carrier list.
- Carriers are not required nor authorized to load or unload bundles of pipe or palletized freight.
- All drivers **MUST** read, write and understand English as required by DOT to obtain a CDL. If at any time, for safety concerns, the shipping supervisor feels the driver cannot understand verbal and or written directions, the shipping supervisor has the authority to not load the truck without penalty to the shipper. The driver must be able to read, understand and sign the required Safety documentation.
- Drivers are required to stay in the cabs of their trucks or in an authorized driver 'waiting area' if provided during loading. Forklift operators will instruct drivers when they are allowed to secure their loads. Loads rarely exceed 45,000 lbs. Royal/Columbus, OH loads will be tendered with the net weight. If there are any concerns about gross weights, please contact the Broker and Royal/Columbus, OH load coordinator for that facility prior to accepting the tender.
 - ◆ Step decks, high profile and Conestoga trailers are permitted on a case by case basis. Prior approval by the Broker and Royal/Columbus, OH load coordinator for that facility before tender must be obtained before dispatching the truck for the load. Building Products will not reduce weight or change load configuration to accommodate a trailer
- All vehicles are subject to the local Royal/Columbus, OH shipping department's inspection and approval.
 - ◆ Any unit deemed unsafe or in a condition that could compromise the cargo will be refused without recourse.
 - ◆ All trailers are expected to be clean and free of debris or other freight.
- All flatbed loads must be 'fully tarped' and are subject to inspection and approval of the on-site shipping supervisor.
 - ◆ Drivers are to inspect the load integrity as soon as the forklift operator has confirmed the load is completed. It is also the sole responsibility of the carrier to inspect the load periodically while in transit to ensure the load integrity has not been compromised, remains properly secured and free of damages.
 - ◆ All loads will be live load. Although spotted trailers are an option, they must be approved in advance and in writing by location shipping supervisor.

Loading/Unloading Expectations

- Pickup (see normal loading hours and any location specifics for each facility) and delivery times will be set prior to the load tender and are agreed upon by acceptance of the tender. Pickup is first come first serve (FCFS). If at any point, the carrier is unable to meet the scheduled pick up or delivery date/time, please contact the Broker who will contact Royal/Columbus, OH load coordinator for that facility to discuss any adjustment prior to accepting or pick-up. Please refer to "Load Accepted, Not Committed (LANC)" on the 2019 Westlake Chemical/Building Products Accessorial Table for details.

- **Driver must check into the shipping office with SID# (pick up number) on hand, and complete required safety training by authorized shipping personnel. Time on site begins after safety bulletin is signed by driver.**
- Once loads are accepted no adjustments will be made for an early pick up or delivery date. If the carrier accepts the load it is expected to deliver on the date as stated on the tender.
- Under no circumstances should a carrier reschedule the delivery date directly with the receiving facility or job site other than delivery time.
- Appointment times/dates for pick up or delivery are for the date and times specified only. The time will not be changed unless authorization is granted in writing by the Royal/Columbus, OH load coordinator for that facility.
- Drivers must present bill of lading, any provided pipe lubrication and the Receiver Safety Bulletin to the receiving personnel prior to strap and or tarp removal.
- Carriers must contact the Broker and Royal/Columbus, OH load coordinator for that facility within **1 hour** of waiting at destination for possible assistance and to discuss any possible detention charges, all non-standard accessorial charges **must** be approved in writing prior to invoicing. We will immediately assist to minimize the dwell time. Please note that all supporting documentation it is necessary to include time in and out from the shipper or receiver to approve final detention charges.
- Any transport issues should be communicated to the Broker and Royal/Columbus, OH load coordinator for that facility with as much notice as possible. All modifications to the original load plan shall come directly from the Royal/Columbus, OH load coordinator for that facility.
- Carrier agrees that at no time, shall it have an “Unsatisfactory” safety rating as determined by the Federal Motor Carrier Safety Administration (FMCSA). Please refer to contract.
- **Double brokerage is not authorized.**

Status Updates

- Carriers are expected to provide load status updates regularly.

LOCATION HOURS OF OPERATION AND LOCATION SPECIFIC INSTRUCTIONS FOLLOW BELOW-REMINDER...ALL DRIVERS MUST CHECK IN WITH THE SHIPPING OFFICE UPON ARRIVAL. THE CLOCK DOES NOT BEGIN UNTIL THE DRIVER IS CHECKED IN AND COMPLETES SAFETY ORIENTATION.

Columbus, Ohio location specifics→

Normal loading hours- 0700 - 2100

Specific requirements for this location-

- Must wear closed toed shoes on property – no sandals
- Nylon straps, corner protectors and 8 foot tarps for flatbeds. No chains.
- Most all equipment must be 53’ unless specified otherwise
- All equipment must be clean and free of debris
- Check in at shipping office upon arrival, all loads assigned a loading time. If late will be worked in as soon as practical.
- Park or drop trailer on lot in an empty space (or dock if a van) as directed until being pulled in for loading

Exhibit Page 1

Examples of typical product in the Columbus, OH facility



Exhibit Page 2

Examples of proper strapping and loading scenarios for step decks/flatbeds out of the Columbus, OH facility





Exhibit Page 3

Examples of partially loaded curtainside trailer



Diagram of proper strapping positions for T&M product

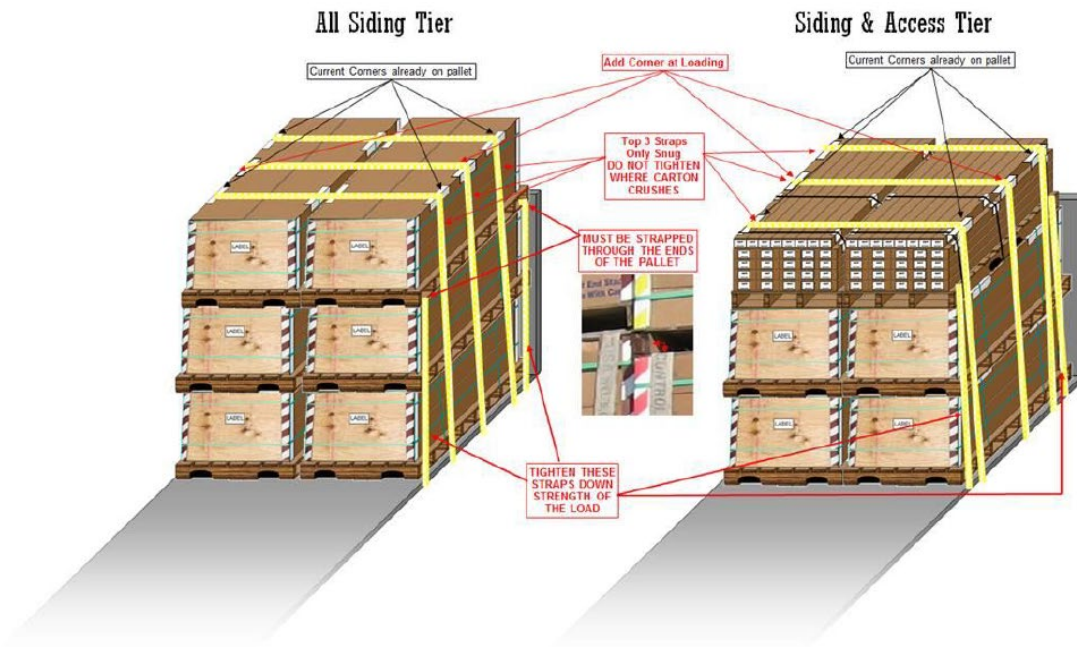


Exhibit Page 4

Examples of Required Tarping Process



TL Carrier Requirements/Information – Westech/Mt. Vernon, IN Fence Shipments

TL Freight Profile and Vehicle Requirements:

- The freight is bundled PVC fence, brock, dek lok in various diameters/density ratings and or palletized accessories of various building products, unless otherwise noted.

- Bundled units of fence, brock, and dek lok are blocked with slotted wood on the bottom (and on the top for some sizes); pipe stakes for the most part are not required.
 - ❖ **Please refer to Exhibit for examples of pipe product; this does not include all sizes or packaging scenarios.**
 - ❖ **Please refer to Exhibit for proper tarping process; each tarped load must resemble the example. Smoke tarps are to be from top to bottom (to the deck) of load and must cover side to side.**
- Carriers are not required nor authorized to load or unload bundles of fence, brock, and dek lok or palletized freight.
- All drivers **MUST** read, write and understand English as required by DOT to obtain a CDL. If at any time, for safety concerns, the shipping supervisor feels the driver cannot understand verbal and or written directions, the shipping supervisor has the authority to not load the truck without penalty to the shipper. The driver must be able to read, understand and sign the required Building Products Driver Safety bulletin.
- Drivers are required to stay in the cabs of their trucks or in an authorized driver 'waiting area' if provided during loading. Forklift operators will instruct drivers when they are allowed to secure their loads.
- Loads rarely exceed 45,000 lbs. Building Product loads will be tendered with the net weight. If there are any concerns about the weights, please contact the Broker and Building Products load coordinator for that facility prior to accepting the tender.
 - ◆ Step deck and high profile trailers are permitted on a case by case basis. Prior approval by the Building Products load coordinator for that facility before tender must be obtained before dispatching the truck for the load. Building Products will not reduce weight or change load configuration to accommodate a trailer
- All vehicles are subject to the local Building Products shipping department's inspection and approval.
 - ◆ Any unit deemed unsafe or in a condition that could compromise the cargo will be refused without recourse.
 - ◆ All trailers are expected to be clean and free of debris or other freight.
- All loads must be smoke tarped (refer to Exhibit for reference pictures) with a minimum 10'x10' PVC coated tarp (a larger size can be used), unless prior authorization has been given before load tender with the Broker and Building Products load coordinator for that facility, prior to departure. There may be instances that 'full tarp' may be required, the Building Products load coordinator for that facility will confirm and approve pricing prior to load tendering. Tractors with under carriage exhaust are typically not required to smoke tarp their load but must be approved by a Building Products load coordinator prior to load tender.
 - ◆ Drivers should inspect the load integrity as soon as the forklift operator has confirmed the load is completed.
 - ◆ ALL loads are staged prior to truck arrival, please confirm with the shipping location of the trailer type/size prior to truck arriving, preferably 24 hours in advance.
 - ◆ Carrier is solely responsible for load integrity while in transit. It is also the sole responsibility of the carrier to inspect the load prior to departure to ensure the load is properly secured and free of damages.

Loading/Unloading Expectations

- Pickup (see normal loading hours and any location specifics for each facility) and delivery times will be set prior to the load tender and are agreed upon by acceptance of the tender. Pickup is first come first serve (FCFS). If at any point, the carrier is unable to meet the scheduled pick up or delivery date/time, please contact the Broker who will contact the Building Products load coordinator for that facility to discuss any adjustment prior to accepting or pick-up. **Driver must check into the shipping office with SID# (pick up number) on hand, and complete required safety training by authorized shipping personnel. Time on site begins after safety bulletin is signed by driver.**
- Once loads are accepted no adjustments will be made for an early pick up or delivery date. If the carrier accepts the load it is expected to deliver on the date as stated on the tender.
- Under no circumstances should a carrier reschedule the delivery date directly with the receiving facility or job site other than delivery time.
- FCFS windows for pick up or delivery are for the date and times referenced only. The time will not be changed unless authorization is granted in writing by the Building Products load coordinator for that facility.

- Drivers must present bill of lading, any provided pipe lubrication and the Receiver Safety Bulletin to the receiving personnel prior to strap and or tarp removal.
- Carriers must contact the Broker who will contact the Building Products load coordinator for that facility within **1 hour** of waiting at destination for possible assistance and to discuss any possible detention charges, all non-standard accessorial charges **must** be approved in writing prior to invoicing. We will immediately assist to minimize the dwell time. Please note that all supporting documentation is necessary with time in and out from the shipper or receiver to approve final detention charges.
- Any transport issues should be communicated to the Broker and Building Products load coordinator for that facility with as much notice as possible. All modifications to the original load plan shall come directly from the Building Products load coordinator for that facility.
- Carrier agrees that at no time, shall it have an “Unsatisfactory” safety rating as determined by the Federal Motor Carrier Safety Administration (FMCSA). Please refer to contract.
- **Double brokerage is not authorized.**

Status Updates

- Carriers are expected to provide load status updates regularly.

LOCATION HOURS OF OPERATION AND LOCATION SPECIFIC INSTRUCTIONS FOLLOW BELOW-REMINDER...ALL DRIVERS MUST CHECK IN WITH THE SHIPPING OFFICE UPON ARRIVAL. THE CLOCK DOES NOT BEGIN UNTIL THE DRIVER IS CHECKED IN AND COMPLETES SAFETY ORIENTATION.

Mt. Vernon location specifics→

Normal loading hours- 0600 - 1400

Specific requirements for this location-

- 1) Must wear high visibility vests and safety glasses when outside of truck**
- 2) Check in at shipping office (behind the plant)**
- 3) Driver to stay inside the truck while being loaded**
- 4) Need bungee cords for tarp tie down**
- 5) Nylon straps only, no chains (minimum of 12 Nylon straps per load)**
- 6) Trailer must be completely empty and free of debris**
- 7) No Conestoga's unless approved by the shipping load coordinator**
- 8) No headboards on flatbed unless previously approved by shipping supervisor**

Exhibit Page 1 Strap placement illustrations

Exhibit 1



Exhibit 2



Exhibit Page 2
Smoke and full tarping illustrations

Full Tarp



Smoke Tarp



Shipment Detail For: Westlake Chemical (djnew)

Print This

Load Info

Shipment ID 0020496119
Carrier
Match ID
Mode Truckload
Service Type Single
Movement Type Outbound
Freight Class FAK

Plan Status Unplanned
Response Due By

Payment Method Prepaid
Incoterms Code
Incoterms Location
Contract Attribute
Accessorial Attributes None Defined

Custom Equipment Flatbed
Trailer/Container #

Other References C900CL RJIB 8X20 DR18 BL SBR N
CCOM RJIB 4X20 S40 GY
D2241CL RJ 2X20 DR17 YM YE
D2241CL RJIB 4X20 DR21 YM YE N
0020495794
C900CL RJIB 12X20 DR18 BL SBR

VIN Number
VIN Number
VIN Number
VIN Number
Original Reference Number
VIN Number

Total Gross Weight 29,300.75 Pounds
Quantity 9,578 Pieces
Shipping Quantity 9,578 Case
Item Description 32G04002021800+

Total Volume 0 Cubic Feet
Total Distance 1,396 Miles
Item Quantity 9,578 Piece

Itinerary	Stop Number	Pickup/Delivery	Location	Planned Date	Appointment	Dock Number	Appt Conf Number
	1	P	NASP - McPherson Shipping Point (NMP1) 500 West 1st Street McPherson, Kansas 67460	14-Jun-19 12:00 AM CDT to 14-Jun-19 12:00 AM CDT	14-Jun-19 6:30 AM CDT to 14-Jun-19 6:30 AM CDT		
Orders 0082424114, 0082423967, 0082424928, 0082425138, 0082426194							
Quantity 9578.00		Weight 29,300.75 Pounds	Volume 0 Cubic Feet	From last stop 0 Miles			
Order	Description		Item		Quantity	Weight	Volume
0082424114	(Item)		3KE120020201A0		140.0 Pieces	2,722.3 Pounds	0 Cubic Feet
0082424114	(Item)		C900CL RJIB 12X20 DR18 BL SBR NSF14		140.0 Pieces	2,722.3 Pounds	0 Cubic Feet
0082424114	(Item)		000000082157865664		3.0 Pieces	12.52 Pounds	0 Cubic Feet
0082424114	(Item)		KIT CFLO 10 SBR P NYL SQR .375X39		3.0 Pieces	12.52 Pounds	0 Cubic Feet
0082424114	(Item)		32G06001021200		600.0 Pieces	2,526.6 Pounds	0 Cubic Feet
0082424114	(Item)		CFLO RJIB 6X10 DR21 GR		600.0 Pieces	2,526.6 Pounds	0 Cubic Feet
0082424114	(Item)		000000082157865589		3.0 Pieces	9.16 Pounds	0 Cubic Feet
0082424114	(Item)		KIT D2241CL RJIB 6 NBR P NYL RND .250X24		3.0 Pieces	9.16 Pounds	0 Cubic Feet
0082424114	(Item)		S1246TN0		8.0 Pieces	3.5 Pounds	0 Cubic Feet
0082424114	(Item)		SPLN RECT .375X.625X46 .100R NYL BK		8.0 Pieces	3.5 Pounds	0 Cubic Feet
0082424114	(Item)				4.0 Pieces	9.5 Pounds	0 Cubic Feet

Stop Number	Pickup/Delivery	Location	Planned Date	Appointment	Dock Number	Appt Conf Number
2	D	HD SUPPLY WW - OLATHE (000008203) 11510 STRANG LINE ROAD OLATHE, Kansas 66062	14-Jun-19 12:00 AM CDT to 14-Jun-19 12:00 AM CDT			
Orders 0082425138						
Quantity 5977.00	Weight 7,081.17 Pounds	Volume 0 Cubic Feet	From last stop 170 Miles			
Order	Description	Item	Quantity	Weight	Volume	
0082425138			210.0 Pieces	195.3 Pounds	0 Cubic Feet	
(Item)	000000082157715020	D2241CL CPL 2 CLF 250 YM YE NBR P NYL	210.0 Pieces	195.3 Pounds	0 Cubic Feet	
0082425138			580.0 Pieces	1,352.56 Pounds	0 Cubic Feet	
(Item)	32D04002021800	D2241CL RJTB 4X20 DR17 YM YE NBR	580.0 Pieces	1,352.56 Pounds	0 Cubic Feet	
0082425138			4.0 Pieces	9.5 Pounds	0 Cubic Feet	
(Item)	000000082157860058	LUBE FLUID-TITE QUART	4.0 Pieces	9.5 Pounds	0 Cubic Feet	
0082425138			400.0 Pieces	1,668.4 Pounds	0 Cubic Feet	
(Item)	32G06002021000	D2241CL RJTB 6X20 DR21 YM YE NBR	400.0 Pieces	1,668.4 Pounds	0 Cubic Feet	
0082425138			1.0 Piece	3.05 Pounds	0 Cubic Feet	
(Item)	000000082157865589	KIT D2241CL RJTB 6 NBR P NYL RND .250X24	1.0 Piece	3.05 Pounds	0 Cubic Feet	
0082425138			4200.0 Pieces	2,725.8 Pounds	0 Cubic Feet	
(Item)	32D02002031800	D2241CL RJ 2X20 DR17 YM YE	4200.0 Pieces	2,725.8 Pounds	0 Cubic Feet	
0082425138			580.0 Pieces	1,121.72 Pounds	0 Cubic Feet	
(Item)	32G04002021800	D2241CL RJTB 4X20 DR21 YM YE NBR	580.0 Pieces	1,121.72 Pounds	0 Cubic Feet	
0082425138			2.0 Pieces	4.84 Pounds	0 Cubic Feet	
(Item)	000000082157865565	KIT D2241CL RJTB 4 NBR P NYL RND .250X18	2.0 Pieces	4.84 Pounds	0 Cubic Feet	
Other References	9242276 0001574509 NASP	Purchase Order Number(Order: 0082425138) Sales Order Number(Order: 0082425138) Shippers Identifying(Order: 0082425138)				
Notes	FSW - PPD / Driver Must Call Prior to Delivery. Call: 913-469-5820					
Stop Number	Pickup/Delivery	Location	Planned Date	Appointment	Dock Number	Appt Conf Number
3	D	HD SUPPLY WW - LAKE BLUFF (0000026142) 29950 SKOKIE HIGHWAY LAKE BLUFF, Illinois 60044	14-Jun-19 12:00 AM CDT to 14-Jun-19 12:00 AM CDT			
Orders 0082424114						
Quantity 958.00	Weight 7,106.18 Pounds	Volume 0 Cubic Feet	From last stop 562 Miles			

TL Carrier Requirements and Information for Building Products Shipments originating in the United States (NAPCO and RBP)

- The freight is bundled PVC pipe in various diameters/density ratings, palletized accessories of various building products and/or long palletized siding or vinyl paneling, unless otherwise noted.
- Bundled units of product are blocked with slotted wood on the bottom (and on the top and sides for some sizes); Pipe stakes for the most part are not required.
 - Please refer to Exhibit A for examples of pipe product; this does not represent all sizes or packaging scenarios.
 - Please refer to Exhibit B for examples of palletized fittings product and other special packaging for Form-A-Drain product (McPherson, Leola, Lodi and Janesville); this does not represent all sizes or packaging scenarios.
 - Please refer to Exhibit C for proper tarping procedures, each tarped load must resemble the example. Smoke tarps are to be from top to bottom (to the deck) of load and must cover side to side.
- Carriers are not required, nor authorized, to load or unload bundles of pipe or palletized freight.
- All drivers **MUST** be able to read, write and understand English as required by DOT to obtain a CDL. If at any time, for safety concerns, the shipping supervisor feels the driver cannot understand verbal and or written directions, the shipping supervisor has the authority to not load the truck without penalty to the shipper. The driver must be able to read, understand and sign the required Building Products Driver Safety bulletin.
- Drivers are required to stay in the cabs of their trucks or in an authorized driver 'waiting area', if provided, during loading. Forklift operators will instruct drivers when they are allowed to secure their loads.
- Loads rarely exceed 45,000 lbs. Building Product loads will be tendered with the net weight. If there are any concerns about the weights, please contact the Broker who will contact the Building Products load coordinator for that facility prior to accepting the tender.
 - Step deck and high profile trailers are permitted on a case by case basis. Prior approval by the Building Products load coordinator for that facility before tender acceptance must be obtained before dispatching the truck for the load. Building Products will not reduce weight or change load configuration to accommodate a trailer.
- All vehicles are subject to the local Building Products shipping department's inspection and approval.
 - Any unit deemed unsafe or in a condition that could compromise the cargo will be refused without recourse.

- All trailers are expected to be clean and free of debris or other freight.
- All loads must be smoke tarped (refer to Exhibit C reference pictures) with a minimum 10'x10' PVC coated tarp (a larger size can be used), unless prior authorization has been given before load tender with the Building Products load coordinator for that facility and approved prior to departure. There may be instances that 'full tarp' may be required, the Building Products load coordinator for that facility will confirm and approve pricing prior to loading. Tractors with under carriage exhaust are typically not required to smoke tarp their load but it must be approved by the Building Products load coordinator prior to loading.
 - Drivers should inspect the load integrity as soon as the forklift operator has confirmed the load is completed.
 - All loads will be live load unless otherwise stipulated by origin shipping supervisor. Spotted trailers must be previously approved in writing by location shipping supervisor on a load by load basis.
 - Carrier is solely responsible for load integrity while in transit. It is also the sole responsibility of the carrier to inspect the load prior to departure to ensure the load is properly secured and free of damages.

Loading/Unloading Expectations

- Pickup (see normal loading hours and any location specifics for each facility) and delivery times will be set prior to the load tender and are agreed upon by acceptance of the tender. Pickup is first come first serve (FCFS) unless specifically stipulated. If at any point, the carrier is unable to meet the scheduled pick up or delivery date/time, please contact the Broker who will contact the Building Products load coordinator for that facility to discuss any adjustment prior to accepting or pick-up. Please refer to "Load Accepted, Not Committed (LANC)" on the 2019 Westlake Chemical/Building Products Accessorial Table for details. Driver must check into the shipping office with SID# (pick up number) on hand, and complete required safety training by authorized shipping personnel. Time on site begins after safety bulletin is signed by driver.
- Once loads are accepted no adjustments will be made for an early pick up or delivery date. If the carrier accepts the load it is expected to deliver on the date as stated on the tender.
- **Under no circumstance should a carrier reschedule the delivery date directly with the receiving facility or job site other than delivery time.**
- FCFS windows for pick up or delivery are for the date and times referenced only. The time will not be changed unless authorization is granted in writing by the Building Products load coordinator or shipping supervisor for that facility.
- Drivers must present bill of lading, any provided pipe lubrication and the Receiver Safety Bulletin to the receiving personnel prior to strap and or tarp removal.
- Carriers must contact the and Building Products load coordinator for that facility within 1.0 hours of waiting at destination for possible assistance and to discuss any possible detention charges, all non-standard accessorial charges must be approved prior to invoicing. Assistance will be given to minimize dwell time. Please note that all supporting documentation is necessary with time in and out from the shipper or receiver to approve final detention charges.
- Any transport issues should be communicated to Broker who will contact the Building Products load coordinator or shipping supervisor for that facility with as much notice as possible. All modifications to the original load plan shall come directly from the Building Products load coordinator or shipping supervisor for that facility.
- Carrier agrees that at no time, shall it have an "Unsatisfactory" safety rating as determined by the Federal Motor Carrier Safety Administration (FMCSA). Please refer to contract.
- **Double brokerage is not allowed or authorized.**

Status Updates

Carriers are expected to provide load status updates regularly.

- Westlake/Building Products expects daily status updates at 9:00 a.m. and 15:00 p.m. CST for every shipment.

LOCATION HOURS OF OPERATION AND LOCATION SPECIFIC INSTRUCTIONS FOLLOW BELOW

REMINDER...ALL DRIVERS MUST CHECK IN WITH THE SHIPPING OFFICE UPON ARRIVAL. THE CLOCK DOES NOT BEGIN UNTIL THE DRIVER IS CHECKED IN AND COMPLETES SAFETY ORIENTATION.

NAPCO/NASP location hours of operation and location specific instructions

NAPCO/Booneville, MS location specifics

Normal loading hours- 0800 - 1500

Specific requirements for this location-

1. Must wear high visibility vests and safety glasses when outside of truck
2. If step decks are loaded, they must have manufactured load levelers, no dunnage or makeshift load levelers will be allowed
3. Remain inside truck while being loaded
4. Need bungee cords for tarp tie down
5. Nylon straps only, no chains
6. Flatbed must be completely empty and free of debris
7. No headboards unless previously approved by shipping supervisor

NAPCO/Greensboro, GA location specifics

Normal loading hours- 0800 - 1530

Specific requirements for this location-

1. Must wear high visibility vests and safety glasses when outside of truck
2. Check in at Shipping office (about 300 yards past the NAPCO employee entrance)
3. Park on right side of road (off pavement) until checked in and directed to enter yard (very tight space, cannot block forklift movement)
4. Remain inside truck while being loaded
5. Need bungee cords for tarp tie down
6. Nylon straps only, no chains
7. Flatbed must be completely empty and free of debris
8. No headboards unless previously approved by shipping supervisor

NAPCO/Janesville, WI location specifics

Normal loading hours- 0700-1530

Specific requirements for this location-

1. Must wear high visibility vests and safety glasses when outside of truck
2. If step decks are loaded, they must have manufactured load levelers, no dunnage or makeshift load levelers are allowed
3. Need bungee cords for tarp tie down
4. Nylon straps only, no chains
5. Flatbed must be completely empty and free of debris
6. Trucks must stage outside perimeter gate prior to loading at facility
7. No headboards unless previously approved by shipping supervisor

NAPCO/Leola, PA location specifics

Normal loading hours- 0700 - 1530

Specific requirements for this location-

1. Must wear high visibility vests and safety glasses when outside of truck
2. Check in at Shipping office
3. Need bungee cords for tarp tie down
4. Nylon straps only, no chains
5. Flatbed must be completely empty and free of debris
6. No headboards unless previously approved by shipping supervisor
7. If step decks are loaded, they must have manufactured load levelers, no dunnage or makeshift load levelers are allowed

NASP/Lodi, CA location specifics

Normal loading hours- 0700 - 1500

Specific requirements for this location-

1. Park on Thurman road, walk in Gate #1 and follow pathway to shipping office to sign in.
2. Drivers must wear hi-vis clothing or vest prior to entering property and when outside the truck.
3. Need bungee cords for tarp tie down
4. Nylon straps only, no chains
5. Flatbed must be completely empty and free of debris
6. No headboards unless previously approved by shipping supervisor
7. If step decks are loaded, they must have manufactured load levelers, no dunnage or makeshift load levelers are allowed

NASP/McPherson, KS location specifics

Normal loading hours- 0600 - 1500

Specific requirements for this location-

1. Must wear high visibility vests and safety glasses when outside of truck
2. Need bungee cords for tarp tie down
3. Nylon straps only, no chains
4. Flatbed must be completely empty and free of debris
5. No headboards on flatbed unless previously approved by shipping supervisor
6. If step decks are loaded, they must have manufactured load levelers, no dunnage or makeshift load levelers are allowed

NAPCO/Wichita Falls, TX location specifics

Normal loading hours- 0730 - 1400

Specific requirements for this location-

1. Must wear high visibility vests and safety glasses when outside of truck
2. Need bungee cords for tarp tie down
3. Nylon straps only, no chains
4. Flatbed must be completely empty and free of debris
5. No headboards on flatbed unless previously approved by shipping supervisor
6. If step decks are loaded, they must have manufactured load levelers, no dunnage or makeshift load levelers are allowed

NAPCO/Yucca, AZ location specifics

Normal loading hours - Jun 1 – Sept 30, 6am – 4pm

Oct 1 – May 31, 7am – 3pm

Specific requirements for this location-

1. Must wear high visibility vests and safety glasses when outside of truck
2. Need bungee cords for tarp tie-down
3. Nylon straps only, no chains
4. Flatbed must be completely empty and free of debris
5. No headboards on flatbed unless previously approved by shipping supervisor
6. If step decks are loaded, they must have manufactured load levelers, no dunnage or makeshift load levelers are allowed

RBP-USA location hours of operation and location specific instructions

RBP/Marion, VA location specifics

Normal loading hours- 0730 - 1600

Specific requirements for this location-

1. Once signed in at the shipping office, drivers must remain in truck.
2. Need bungee cords for tarp tie-down
3. Nylon straps only, no chains
4. Flatbed must be completely empty and free of debris

5. No headboards on flatbed unless previously approved by shipping supervisor
6. If step decks are loaded, they must have manufactured load levelers, no dunnage or makeshift load levelers are allowed

RBP/Bristol, TN location specifics

Normal loading hours- 0730 - 1600

Specific requirements for this location-

1. Once signed in at the shipping office, drivers must remain in truck.
2. Need bungee cords for tarp tie-down
3. Nylon straps only, no chains
4. Flatbed must be completely empty and free of debris
5. No headboards on flatbed unless previously approved by shipping supervisor
6. If step decks are loaded, they must have manufactured load levelers, no dunnage or makeshift load levelers are allowed

RBP/Shelby Township, MI location specifics

Normal loading hours- 0600 - 2000

Specific requirements for this location-

1. Once signed in at the shipping office, drivers must remain in truck.
2. Need bungee cords for tarp tie down
3. Nylon straps only, no chains
4. Flatbed must be completely empty and free of debris
5. No headboards on flatbed unless previously approved by shipping supervisor
6. If step decks are loaded, they must have manufactured load levelers, no dunnage or makeshift load levelers are allowed
7. Must have 8 foot lumber tarps, full tarp required
8. Must have corner/edge protectors

RBP-Canada location hours of operation and location specific instructions

RBP/Pipe & Fittings – Woodbridge, ON (155 Regalcrest Court)

Normal loading hours: 7:00am – 4:00pm

Specific requirements for this location

1. Must wear high visibility vests, safety glasses, and safety shoes when outside of truck.
2. NO CLIMBING on material or flatbeds to strap or tarp, step ladders and hooks are to be provided.
3. Need bungee cords for tarp tie-down. (if applicable)
4. Minimum of 12 nylon straps, no chains will be allowed.
5. Flatbed must completely empty and free of debris
6. No headboards on flatbed unless previously approved by shipping supervisor
7. If step decks are loaded, they must have manufactured load levelers, no dunnage or makeshift load levelers are allowed.
8. Trucks must be at the shipping office the latest by 4:00pm.
9. If the driver has a companion such as their child or spouse they are to remain in the truck at all times.
10. Remain inside the truck while being loaded.

RBP/Pipe & Fittings – Woodbridge, ON (101 Regalcrest Court)

Normal loading hours: 7:00am – 5:00pm

Specific requirements for this location

1. Must wear high visibility vests, safety glasses, and safety shoes when outside of truck.
2. NO CLIMBING on material or flatbeds to strap or tarp, step ladders and hooks are to be provided.
3. Need bungee cords for tarp tie-down. (if applicable)
4. Minimum of 12 nylon straps, no chains will be allowed.
5. Flatbed must completely empty and free of debris
6. No headboards on flatbed unless previously approved by shipping supervisor

7. If step decks are loaded, they must have manufactured load levelers, no dunnage or makeshift load levelers are allowed.
8. Trucks must be at the shipping office the latest by 4:00pm.
9. If the driver has a companion such as their child or spouse they are to remain in the truck at all times.
10. Remain inside the truck while being loaded.

RBP/Pipe & Fittings – Laval, QC (5000 Autoroute 440 Ouest)

Normal loading hours: 7:00am – 5:00pm

Specific requirements for this location

1. Must wear high visibility vests, safety glasses, and safety shoes when outside of truck.
2. NO CLIMBING on material or flatbeds to strap or tarp, step ladders and hooks are to be provided.
3. Need bungee cords for tarp tie-down. (if applicable)
4. Minimum of 12 nylon straps, no chains will be allowed.
5. Flatbed must completely empty and free of debris
6. No headboards on flatbed unless previously approved by shipping supervisor
7. If step decks are loaded, they must have manufactured load levelers, no dunnage or makeshift load levelers are allowed.
8. Trucks must be at the shipping office the latest by 4:00pm.
9. If the driver has a companion such as their child or spouse they are to remain in the truck at all times.
10. Remain inside the truck while being loaded.
11. Loading hours are from 8:00am to 4:00pm (between 4:00pm and 5:00pm by appointment only)

RBP/Woodbridge Siding, Woodbridge, ON (91 Royal Group Crescent)

Normal loading hours: 6:00am – 4:00pm

Specific requirements for this location

1. Must wear high visibility vests, safety glasses, and safety shoes when outside of truck.
2. NO CLIMBING on material or flatbeds to strap or tarp, step ladders and hooks are to be provided.
3. Dry vans, Curtain Sides, and Containers must be dropped 2 business days in advance.
4. Need bungee cords for tarp tie down (if applicable)
5. Minimum of 12 nylon straps, no chains will be allowed.
6. Flatbed must completely empty and free of debris
7. No headboards on flatbed unless previously approved by shipping supervisor
8. If step decks are loaded, they must have manufactured load levelers, no dunnage or makeshift load levelers are allowed.
9. Check in at shipping office
10. If 'live loading' a dry van stay by the loading dock, flatbed and curtain side, outside the truck or by the shipping office.
11. Trucks must be at the shipping office the latest by 4:00pm.

RBP/Concord Aluminum, Concord, ON (750 Creditstone Road)

Normal loading hours: 7:00am – 3:15pm

Specific requirements for this location

1. Must wear high visibility vests, safety glasses, and safety shoes when outside of truck.
2. NO CLIMBING on material or flatbeds to strap or tarp, step ladders and hooks are to be provided.
3. Need bungee cords for tarp tie-down. (if applicable)
4. Minimum of 12 nylon straps, no chains will be allowed.
5. Flatbed must completely empty and free of debris
6. No headboards on flatbed unless previously approved by shipping supervisor
7. If step decks are loaded, they must have manufactured load levelers, no dunnage or makeshift load levelers are allowed.
8. If not assisting in loading, drivers are expected to wait in the drivers lounge in the shipping office.
9. Maximum speed of 20 km/hr. when entering or exiting the facility.
10. Absolutely prohibited the use of forklifts

Exhibit A

Examples of pipe packaging, does not represent all sizes
(All Pipe Locations, NAPCO/NASP and RBP)



8" Sewer



4" Sewer



6" C-900



20" C-905

Exhibit B

Examples of palletized products from NAPCO commodity locations
(Janesville and Leola)



Exhibit B
Examples of palletized products from NASP commodity locations
(Lodi and McPherson)



Exhibit C
Examples of Required Tarping Process



Smoke tarp and full tarp visuals



Exhibit D



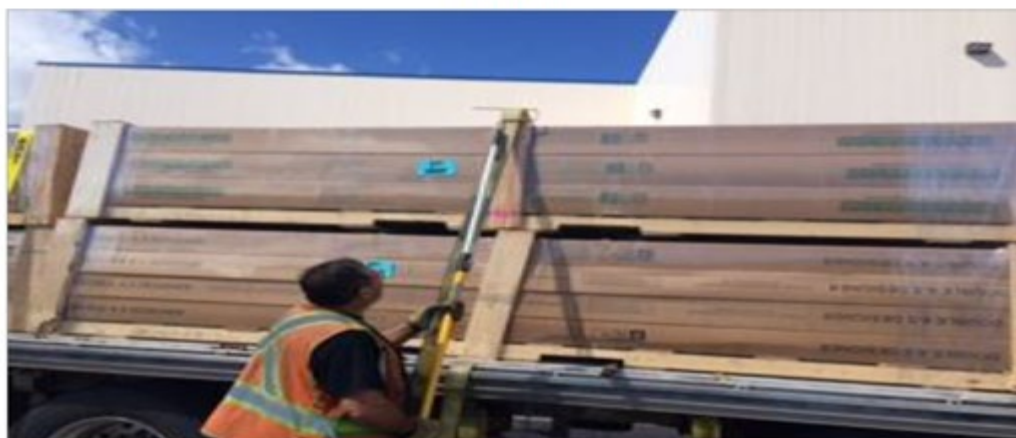
Exhibit E



(Properly loaded and secured trailers)



Exhibit F



TL Carrier/Broker Business Requirements/Information-HIP_US

TL Carrier/Broker Requirements and Information for shipments originating in the United States –

Westlake Pipe & Fittings/Plastic Trends, NASP, DaVinci Roofscapes and Westlake Royal Housing Infrastructure Products (HIP) (RBP)

- 1) The freight is bundled PVC pipe in various diameters/density ratings, palletized accessories of various Housing Infrastructure Products (HIP) and/or long palletized siding or vinyl paneling, unless otherwise noted.
 - 2) Bundled units of product are blocked with slotted wood on the bottom (and on the top and sides for some sizes); Pipe stakes for the most part are not required.
 - a. Please refer to Exhibit A page 12 for examples of pipe product; this does not represent all sizes or packaging scenarios.
 - b. Please refer to Exhibit B pages 12 & 13 for examples of palletized fittings products and other special packaging for Form-A-Drain product (McPherson, Leola, Lodi or Janesville); this does not represent all sizes or packaging scenarios.
 - c. Please refer to Exhibit C page 13 for the proper tarping procedure; each tarped load must resemble the example. Smoke tarps are to be from top to bottom (to the deck) of load and must cover side to side.
 - 3) Bundled units of product are blocked with slotted wood on the bottom (and on the top and sides for some products).
 - a. Please refer to Exhibit D & E pages 13 & 14 for packaging, loading and securing of product out of the Exteriors locations in Marion, VA and Bristol, TN
- Carrier is not required, nor authorized, to load or unload any product shipped regardless if requested to do so for liability purposes, this includes palletized freight. Site specifics for each location can be found on pages 6-8. These are basic guidelines and are subject to change.
 - **All drivers MUST be able to read, write and understand English as required by DOT to obtain a CDL. If at any time, for safety concerns, the shipping supervisor feels the driver cannot understand verbal and or written directions, the shipping supervisor has the authority to not load the truck without penalty to the shipper. The driver must be able to watch and understand the required Vinyl Housing Infrastructure Products (HIP) Driver Safety video or safety bulletins provided.**
 - Drivers are required to stay in the cabs of their trucks or in an authorized driver 'waiting area', if provided, during loading. Forklift operators will instruct drivers when they are allowed to secure their loads. They are also required to have proper attire for an industrial facility, this includes no open toed shoes that includes sandals or flipflops.
 - Loads rarely exceed 45,000 lbs. Housing Infrastructure Products (HIP) loads will be tendered with the net weight. The standard equipment length expectation for dry van or flatbed is 53'. If there are any concerns about the weights, please contact the Housing Infrastructure Products (HIP) load coordinator (WP&F) or shipping supervisor (RBP) for that facility prior to accepting the tender.
 - Step decks, 48' Flatbeds, Conestogas, Curtain side and high-profile trailers are permitted on a case by case basis. Prior approval by the Housing Infrastructure Products (HIP) load coordinator (Westlake Pipe and Fittings) or shipping supervisor (Westlake RBP) for that facility before tender acceptance must be obtained before dispatching the truck for the load. Housing Infrastructure Products (HIP) locations will not reduce weight or change load configuration to accommodate a trailer.
 - All vehicles are subject to the local Housing Infrastructure Products (HIP) shipping department's inspection and approval.
 - Any unit deemed unsafe or in a condition that could compromise the cargo will be refused without recourse.
 - All trailers are expected to be clean and free of debris or other freight (refer to location specific requirements).
 - All flat deck loads must be, at minimum, smoke tarped (Westlake Pipe & Fittings, Westlake RBP US) refer to Exhibit C page 14 for reference pictures) with a minimum 10'x10' PVC coated tarp (a larger size can be used), unless prior authorization has been given before load tender with the HIP load coordinator (Westlake Pipe & Fittings) or shipping supervisor (Westlake RBP US) for that facility and approved prior to departure. There may be instances that 'full tarp' may be required, the Housing Infrastructure Products (HIP) load coordinator for that facility will confirm and approve pricing (150.00) prior to loading. Tractors with under carriage exhaust are typically not required to smoke tarp their load if pipe is the commodity but it must be approved by the Housing Infrastructure Products (HIP) load coordinator prior to loading.
 - Drivers should inspect the load integrity as soon as the forklift operator has confirmed the load is completed.
 - All loads will be live load unless otherwise stipulated by origin shipping supervisor. Spotted trailers must be previously approved in writing by location shipping supervisor on a load by load basis.
 - The carrier is solely responsible for load integrity while in transit. It is also the sole responsibility of the carrier to inspect the load prior to departure to ensure the load is properly secured and free of damages.

Loading/Unloading Expectations

- Pickup (see normal loading hours and any location specifics for each facility) and delivery times will be set prior to the load tender and are agreed upon by acceptance of the tender. Pickup is first come first serve (FCFS) in most locations unless specifically stipulated. If at any point, the carrier is unable to meet the scheduled pick up or delivery date/time, please contact Broker who will contact the Housing Infrastructure Products (HIP) load coordinator for that facility to discuss any adjustment prior to accepting the tender or picking up the shipment. Please refer to "Load Accepted, Not Committed (LANC)" on the 2022 Westlake Corporation/Housing Infrastructure Products (HIP) Accessorial Table for details. Driver must

check into the shipping office with SID# (pick up number) on hand, and complete required safety training by authorized shipping personnel if not completed in advance. Time on site begins after safety bulletin is viewed and roster signed by driver.

- Once loads are accepted no adjustments will be made for an early pick up or delivery date unless specifically approved by the shipping supervisor. If the carrier accepts the load it is expected to deliver on the date as stated on the tender.
- **Under no circumstance should a carrier reschedule the delivery date directly with the receiving facility or job site, only the delivery time.**
- FCFS windows for pick up or delivery are for the date and times referenced only. The time will not be changed unless authorization is granted in writing by the Housing Infrastructure Products (HIP) load coordinator (Westlake Pipe & Fittings) or shipping supervisor (Westlake RBP US) for that location.
- Drivers must present bill of lading, any provided fittings/accessories and pipe lubrication along with the Receiver Safety Bulletin to the receiving personnel prior to strap and or tarp removal for their signature. Return a copy of the Receiver Safety Bulletin document along with the POD and any other supporting documentation.
- Carrier must contact Broker who will contact the Housing Infrastructure Products (HIP) load coordinator for that facility within 1.0 hours of waiting at destination for possible assistance and to discuss any potential detention charges, all non-standard accessororial charges must be approved prior to invoicing. Assistance will be given to minimize dwell time. Please note that all supporting documentation is necessary with time in and out from the shipper or receiver to approve final detention charges.
- Any transport issues should be communicated to the Housing Infrastructure Products (HIP) load coordinator (Westlake Pipe & Fittings) or shipping supervisor (Westlake RBP US) for that facility with as much notice as possible. All modifications to the original load plan shall come directly from the Housing Infrastructure Products (HIP) load coordinator (Westlake Pipe & Fittings) or shipping supervisor (Westlake RBP US) for that facility.
- Carrier agrees that at no time, shall it have an "Unsatisfactory" safety rating as determined by the Federal Motor Carrier Safety Administration (FMCSA). Please refer to contract.
- **Double brokerage is not allowed or authorized.**

Status Updates

Carrier are expected to provide load status updates, either via web interface or EDI regularly.

- Westlake Pipe & Fittings/Westlake Royal Housing Infrastructure Products (HIP) locations expect daily status updates at 9:00 a.m. and 15:00 p.m. CST for each shipment/stop. But at minimum the final arrival times.
- Required status updates:
 1. Arrived at pick-up
 2. Arrived at destination

LOCATION HOURS OF OPERATION AND LOCATION SPECIFIC INSTRUCTIONS FOLLOW BELOW

All drivers must check in with the shipping office upon arrival. The clock doesn't begin until the driver has checked in and completes his safety orientation.

Westlake Pipe & Fittings/NASP hours of operation (geographical time applies) and location specific instructions

Westlake Pipe & Fittings/Booneville, MS location specifics

Normal loading hours- 0800 - 1500

Specific requirements for this location-

1. Must wear high visibility vests and safety glasses when outside of truck
2. If step decks are loaded, they must have manufactured load levelers, no dunnage or makeshift load levelers will be allowed
3. Remain inside truck while being loaded
4. Flatbeds-Nylon straps only, no chains and bungee cords must be used for tarp tie down
5. Flatbeds must be completely empty and free of debris
6. No headboards unless previously approved by shipping supervisor
7. Dry van trailer interior must be clean and dry
8. Flatbed drivers must have appropriate tarps available, disposable smoke tarps may be purchased on site for a nominal fee

Westlake Pipe & Fittings Greensboro, GA location specifics

Normal loading hours- 0800 – 1500

Specific requirements for this location-

1. Must wear high visibility vests, footwear that covers toes, and safety glasses when outside of truck
2. If step decks are loaded, they must have manufactured load levelers, no dunnage or makeshift load levelers are allowed
3. Check in at Shipping office (about 300 yards past the WESTLAKE employee entrance)
4. Park on right side of road (off pavement) until checked in and directed to enter yard (very tight space, cannot block forklift movement)

5. Remain inside truck while being loaded
6. Flatbeds-Nylon straps only, no chains and bungee cords must be used for tarp tie down
7. Flatbeds must be completely empty and free of debris
8. No headboards unless previously approved by shipping supervisor
9. Dry van trailer interior must be clean and dry
10. Flatbed drivers must have appropriate tarps available

Westlake Pipe & Fittings Janesville, WI location specifics

Normal loading hours- 0700-1430

Specific requirements for this location-

All trucks enter at **410 S Arch St. Janesville, WI 53548 (new location)**

1. Must wear high visibility vests and safety glasses when outside of truck
2. If step decks are loaded, they must have manufactured load levelers, NO dunnage or makeshift load levelers are allowed
3. Flatbeds-Nylon straps only, no chains and bungee cords must be used for tarp tie down
4. Flatbeds must be completely empty and free of debris
5. Trucks must stage outside perimeter gate prior to loading at facility
6. All new drivers are required to check in and watch mandatory safety orientation video inside the Shipping Office
7. Trucks must arrive before 1430, unless previously approved by the Shipping Supervisor
8. Drivers must stay inside their truck at all time unless instructed otherwise
9. No headboards unless previously approved by Shipping Supervisor or approved Shipping personnel
10. Dry van trailer interior must be clean and dry
11. Flatbed drivers must have appropriate tarps available

Westlake Pipe & Fittings Leola, PA location specifics

Normal loading hours- 0600 - 1430

Specific requirements for this location-

1. Must wear high visibility vests and drivers must wear mask or face covering when checking in.
2. Use driver foyer to check in at Shipping office, all drivers must arrive NLT 1500 unless prior approval from the shipping personnel
3. Flatbeds-Nylon straps only, no chains, 99 percent of loads are smoke tarped on the ground and bungee cords must be used for tarp tie down
4. Flatbeds must be completely empty and free of debris
5. No headboards unless previously approved by shipping supervisor
6. If step decks are loaded, they must have manufactured load levelers, no dunnage or makeshift load levelers are allowed

Westlake Pipe & Fittings Leola, PA location specifics (cont.)

1. Dry van trailer interior must be clean and dry
2. All new drivers are sent our safety link to watch on their phone and issued a card which is good for one year
3. Once they are loading and completely strapped down, they go into the designated warehouse for paperwork and to use tarping station if required
4. Flatbed drivers must have appropriate tarps available

NASP/Lodi, CA location specifics

Normal loading hours- 0700 - 1400

Specific requirements for this location-

1. Park on Thurman road, walk in Gate #1 and follow pathway to shipping office to sign in.
2. Drivers must wear hi-vis clothing or vest prior to entering property and when outside the truck.
3. Flatbeds-Nylon straps only, no chains and bungee cords must be used for tarp tie down
4. Flatbeds must be completely empty and free of debris
5. No headboards unless previously approved by shipping supervisor
6. If step decks are loaded, they must have manufactured load levelers, no dunnage or makeshift load levelers are allowed
7. Flatbed drivers must have appropriate tarps available
8. Dry van trailer interior must be clean and dry

NASP/McPherson, KS location specifics

Normal loading hours- 0600 - 1400

Specific requirements for this location-

1. Must wear high visibility vests and safety glasses when outside of truck
2. Flatbeds-Nylon straps only, no chains and bungee cords must be used for tarp tie down
3. Flatbeds must be completely empty and free of debris
4. No headboards on flatbed unless previously approved by shipping supervisor
5. If step decks are loaded, they must have manufactured load levelers, no dunnage or makeshift load levelers are allowed
6. Dry van trailer interior must be clean and dry
6. Flatbed drivers must have appropriate tarps available

Westlake Pipe & Fittings /Wichita Falls, TX location specifics

Normal loading hours- 0800 - 1400

Specific requirements for this location-

1. Must wear high visibility vests and safety glasses when outside of truck
2. Flatbeds-Nylon straps only, no chains and bungee cords must be used for tarp tie down
3. Flatbeds must be completely empty and free of debris
4. No headboards on flatbed unless previously approved by shipping supervisor
5. If step decks are loaded, they must have manufactured load levelers, no dunnage or makeshift load levelers are allowed
Dry van trailer interior must be clean and dry
6. Flatbed drivers must have appropriate tarps available

Westlake Pipe & Fittings /Yucca, AZ location specifics

Normal loading hours - Jun 1 – Sept 30, 6am – 4pm

Oct 1 – May 31, 7am – 3pm

Specific requirements for this location-

1. Must wear high visibility vests and safety glasses when outside of truck
2. Flatbeds-Nylon straps only, no chains and bungee cords must be used for tarp tie down
3. Flatbeds must be completely empty and free of debris
4. No headboards on flatbed unless previously approved by shipping supervisor
5. If step decks are loaded, they must have manufactured load levelers, no dunnage or makeshift load levelers are allowed
6. Dry van trailer interior must be clean and dry
7. Flatbed drivers must have appropriate tarps available, disposable smoke tarps may be purchased on site for a nominal fee

Westlake RBP-USA location hours of operation and location specific instructions

Westlake RBP/Marion, VA location specifics

Normal loading hours- 0700 – 1530, appointment times or windows of opportunity MAY be provided prior to arrival

Specific requirements for this location-

1. Once signed in at the shipping office, drivers must remain in truck.
2. Flatbeds-Nylon straps only, no chains and bungee cords must be used for tarp tie down
3. Flatbeds must be completely empty and free of debris
4. No headboards on flatbed unless previously approved by shipping supervisor

Westlake RBP/Marion, VA location specifics (cont.)

1. If step decks are loaded, they must have manufactured load levelers, no dunnage or makeshift load levelers are allowed
2. All flatbed drivers must use the tarping machines provided and must have standard vinyl lumber tarps (8' drops) to fully cover the shipment
3. Dry van trailer interior must be clean and dry

Westlake RBP /Bristol, TN location specifics

Normal loading hours- 0700 – 1530, appointment times or windows of opportunity MAY be provided prior to arrival

Specific requirements for this location-

1. Once signed in at the shipping office, drivers must remain in truck.
2. Flatbeds-Nylon straps only, no chains and bungee cords must be used for tarp tie down
3. Flatbeds must be completely empty and free of debris
4. No headboards on flatbed unless previously approved by shipping supervisor
5. If step decks are loaded, they must have manufactured load levelers, no dunnage or makeshift load levelers are allowed
6. All flatbed drivers must use the tarping machines provided and must have standard vinyl lumber tarps (8' drops) to fully cover the shipment
7. Dry van trailer interior must be clean and dry

Westlake Pipe & Fittings /Shelby Township, MI location specifics

Normal loading hours- 0700 – 1500, appointment times or windows of opportunity MAY be provided prior to arrival

Specific requirements for this location-

1. Once signed in at the shipping office, drivers must remain in truck.
2. Dry van trailer interior must be clean and dry
3. All drivers must provide straps or load bars to secure the load

Westlake Pipe & Fittings /Newbern, TN location specifics

Normal loading hours- 0800 - 1500, appointment times or windows of opportunity MAY be provided prior to arrival

Specific requirements for this location-

1. Once signed in at the shipping office, drivers must remain in truck.
2. Clean and dry trailer interior
3. All drivers must provide straps or load bars to secure the load

Westlake RBP (DaVinci Roofscapes), Lenexa, KS location specifics

Normal loading hours- 0800 - 1500, appointment times or windows of opportunity MAY be provided prior to arrival

Specific requirements for this location-

1. Once signed in at the shipping office, drivers must remain in truck.
2. Clean and dry trailer interior

- All drivers must provide straps or load bars to secure the load

Westlake RBP/Columbus, OH location specifics

Normal loading hours- **Flatbed and Curtain Side 0700 – 2000, Dry Van 0700 – 1400**. Appointment times or windows of opportunity should be provided prior to arrival.

Specific requirements for this location-

- Once signed in at the shipping office, drivers must remain in truck.
- Flatbeds-Nylon straps only, no chains and bungee cords must be used for tarp tie down
- Flatbeds must be completely empty and free of debris
- No headboards on flatbed unless previously approved by shipping supervisor
- If step decks are loaded, they must have manufactured load levelers, no dunnage or makeshift load levelers are allowed
- Must have 8' lumber tarps, full tarp required
- Must have corner/edge protectors
- Dry van trailer interior must be clean and dry

Westlake RBP /Kutztown, PA location specifics – NEW and not open to all

Normal loading hours- **0700 – 1530**, appointment times or windows of opportunity MAY be provided prior to arrival

Specific requirements for this location-

- Once signed in at the shipping office, drivers must remain in truck.
- Flatbeds-Nylon straps only, no chains and bungee cords must be used for tarp tie down
- Flatbeds must be completely empty and free of debris
- No headboards on flatbed unless previously approved by shipping supervisor
- If step decks are loaded, they must have manufactured load levelers, no dunnage or makeshift load levelers are allowed
- All flatbed drivers must use the tarping machines if provided and may require standard vinyl lumber tarps (8' drops) to fully cover the shipment. Shipping supervisor will confirm these requirements and tarp size.

Westlake Pipe & Fittings/Plastic Trends Outlying Warehouse Contacts

Locations	Shipping Point of Contact
Phoenix, AZ	Scott Roderick
New Horizon Sales - Plastic Trends 3650 East Lasalle Street Phoenix, AZ 85040	scott@newhorizonsales.com 602-437-4795
Anaheim, CA	Elaine Chasteen
Mainline Sales Inc - Plastic Trends 659 East Ball Road Anaheim, CA 92805	elaine.chasteen@mlsalesinc.com 877-300-9346
Sacramento, CA	Chris Buck
Mainline Sales - Plastic Trends 3921 Pell Circle Sacramento, CA 95838	cbuck@mlsalesinc.com (916) 614-9970
Denver, CO	Lena Hillier
Rep Masters - Plastic Trends 1400 East 69th Ave Denver, CO 80229	LHillier@repmasters.com 303-286-7575
Louisville, KY	Greg Chick
L. P. Chick Company - Plastic Trends 1110 Industrial Blvd (PO Box 19021) Louisville, KY 40259	Greg@lpchickcompany.com 502-964-8181
Landover, MD	David Knell
Harry Eklof & Associates - Plastic Trends 3401 Pennsy Drive Landover, MD 20785	pconnolly@harryeklof.com (301) 386-5086
Woodland, WA	Dan Huckins or Shelby Huckins
Davis Sales Ltd - Plastic Trends 625 West Scott Avenue	dan@davissales.com ; shelby@davissales.com 360-225-9408

Woodland, WA 98674

Rochester Hills, MI	Sheryl Wilkins
Ferber Midwest PTI - Plastic Trends 6841 N. Rochester Rd. Rochester Hills, MI 48306	info@ferbermidwest.com 248-650-2870 swilkins1@napcopipe.com 586-697-1230
Cartersville, GA	Connor Young
Preferred Sales Associates - Plastic Trends 101 Old Mill Road, Bldg. 500 Cartersville, GA 30120	cyoung@prefsales.com 770-475-3006
Elkhart, IN (RSMV)	Laura Byrns
Alpha Systems LLC c/o Royal Housing Infrastructure Products (HIP) (USA) 5120 Beck Dr. Elkhart, IN 46516	LByrns@alphallc.us 574-295-5206

Exhibit A

Examples of pipe packaging, does not represent all sizes
(All Pipe Locations, Westlake Pipe & Fittings, NASP and RBP)



8" Sewer



4" Sewer



6" C-900



20" C-905

Exhibit B

Examples of palletized products from WESTLAKE commodity locations
(Janesville and Leola)



Exhibit B (cont.)
Examples of palletized products from NASP commodity locations
(Lodi and McPherson)



Exhibit C
Examples of Required Tarping Process



Smoke tarp and full tarp visuals



Exhibit D

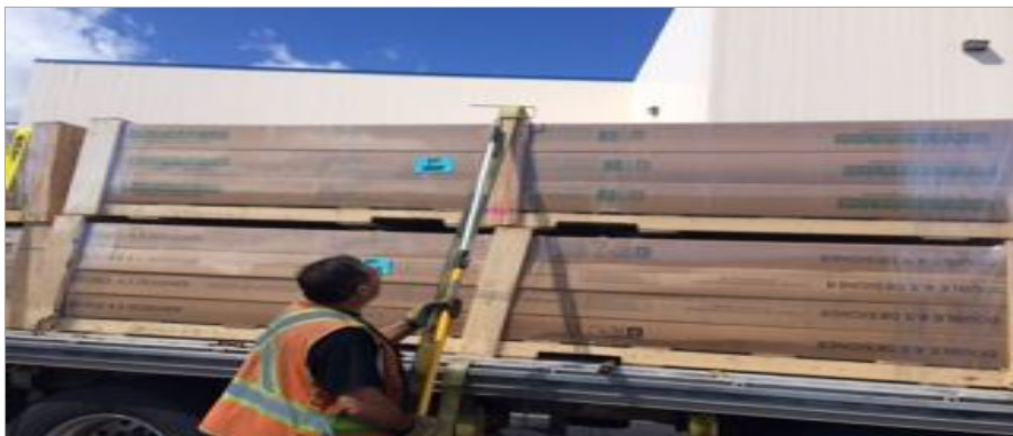


Exhibit E

Examples of palletized products properly loaded and secured from Exteriors commodity locations
(Marion and Bristol)



(Properly loaded and secured trailers)





Westlake

Westlake Chemical
2801 Post Oak Blvd. Suite 600 ■ Houston, Texas 77056
(713) 960-9111

November 26, 2020

Dear Valued Carrier,

Westlake Company which includes, Royal Group Inc., Royal Building Products, Royal Building Solutions, NAPCO Pipe and Fittings and Compounding have implemented the Use of Facial Coverings and Mask Guidelines at all of our locations.

Many national public health authorities have strongly recommended or require the use of facial coverings/masks as a COVID-19 mitigation measure.

Effective immediately, all Westlake employees, contractors and visitors on Westlake sites will be required to wear a facial covering/mask, consistent with the guidance contained in this document for the duration of the current COVID event.

Any country, regional and local laws/regulations that may exceed the requirements contained here within, will supersede these guidelines. These guidelines will be reviewed periodically and updated as needed.

Definitions

Face Covering: Cloth covers that are intended to keep the wearer from spreading respiratory secretions when talking, sneezing or coughing (source control).

Face Mask: Facemasks can be used to protect individuals from other's respiratory droplets as well as contain the wearer's respiratory droplets from being released (droplet protection and source control).

Isolation Protective Barrier: A clear Plexiglas, Lexan, heavy plastic sheet, or equivalent strategically placed to provide a floor to ceiling isolation barrier to ensure employees maintain social distancing.

Social Distancing: Also called "physical distancing," means keeping space between yourself and other people (except those who live in your home). To practice social or physical distancing:

- Stay at least 6 feet / 2 meters from other people.
- Do not gather in groups.
- Stay out of crowded places and avoid mass gatherings.

Procedure

All Truck Driver/Transportation Carrier will be required to wear face covering under the following circumstance:

- When social/physical (6 Feet / 2 meters) distancing cannot be maintained.
- Entering the building to obtain shipping documents (if the building waiting area allows for more than one person).

Areas where Truck Driver/Transportation Carrier may choose not to wear facial coverings/mask;

- When alone in segregated spaces such as private washrooms and in their vehicles.
- In outdoor workspaces at our sites where Truck Driver/Transportation Carrier do not regularly come within 6 feet / 2 meters of others.



The Truck Driver/Transportation Carrier must have a face covering on their person at all times.

When wearing a face covering, the face covering must NOT:

- Interfere with Personal Protective Equipment (PPE) required for your task
- Negatively affect the work environment or your or your co-worker's safety (i.e., face covering that could get tangled in machinery or pose any other hazard).
- Display any inappropriate graphics or language.

Face covering does not take the place of practicing proper hygiene. Hygiene practices listed below are still the best way to prevent the spread of the virus:

- Maintain social distancing – 6 feet / 2 meters.
- Clean your hands often with soap and water.
- Use hand sanitizer.
- Avoid touching your face.
- Use tissues to cover your mouth if you sneeze or cough, then dispose of the tissue in a designated trash receptacle.
- If you cough or sneeze, and do not have a tissue, cover your mouth with the inside of your elbow.
- Avoid close contact with people who are sick.
- If you are sick or suspect you may be sick, stay at home and contact your employer for further guidance.

Sincerely,

Westlake's Corporate EH&S and Logistics Teams



STRAIGHT BILL OF LADING - SHORT FORM
ORIGINAL - Not Negotiable

1-5116

SHIPPER NO.
CARRIER
SHIP FROM

AVERITT WAREHOUSE MISSISSIPPI
23101 HWY 51 S
CRYSTAL SPRINGS MS 39059

PAGE 1 OF 1
B/L NO. 85649099
SHIP DATE 03/26/2024
ORDER NUMBER 0002341523
CONSIGNEES ORDER NO. 479296

RECEIVED subject to the classification, marked, consigned and destined as indicated below, which said carrier (the carrier) being understood that this contract is made with any person or corporation in possession of the property under the contract, and to carry to its usual place of delivery at said destination, and to be performed hereunder shall be subject to all the terms and conditions of the Uniform Freight Bill of Lading set forth (1) in Uniform Freight Classifications in effect on the date hereof, if this is a bill of lading for a shipment, or (2) in the applicable motor carrier classification or tariff if this is a motor carrier shipment.

CONSIGNEE TO (for purpose of notification only) CLARKDIETRICH BLDG F 8000 NW 79TH PLACE MIAMI FL 33166	MAIL FREIGHT BILL TO (Prepaid only) WESTLAKE COMPOUNDS LLC WESTLAKE CENTER 2801 POST OAK BLVD., Ste. 600 HOUSTON TX 77056 (PREPAID)EMAIL FREIGHT BILL TO ACCOUNTSPAYABLE@WESTLAKE.COM
DESTINATION: MIAMI, FL	37028

ROUTE EQUIPMENT CODE Dry Van
DELIVERING CARRIER COYOTE LOGISTICS LLC VEHICLE OR CAR NO

NO. OF PACKAGES	HWT	DESCRIPTION OF ARTICLES, SPECIAL MARKS AND EXCEPTIONS	WEIGHT (SUB. TO CORR.)	CLASS OR RATE
25		7427 WHITE 148 8204746B NET WT.(LB) 42,500 Batch # 0001972604 42,500 LB RECEIVING HOURS: Monday - Thursday 8:00 a.m. - 2:00 p.m. - FCFS - NO FRIDAY DELIVERIES - PHONE: 800-648-4695 or 305-477-6464 Send COA to jose.cartagena@vinylcorp.com GROSS WT:44525(LB) TARE WT:2025(LB) NET WT:42500(LB) DELIVERY DATE : 03/28/2024	42,500	

RETURN CAR WHEN EMPTY TO:
VIA

TRANSIT BILLING INFORMATION (where applicable)
W/B NO. DATED

The description and weight indicated on this bill of lading are correct. Subject to verification by the
Eastern Weighing and Inspection Bureau
Western Weighing and Inspection Bureau
Southern Weighing and Inspection Bureau
as applicable, according to agreement.

* If the shipment moves between two ports by a carrier by water, the law requires that the bill of lading shall state whether it is "carrier's or shipper's weight."
NOTE - Where the rate is dependent on value, shippers are required to state specifically in writing the agreed or declared value of the property.
The agreed or declared value of the property is hereby specifically stated by the shipper to be not exceeding per

For Hazardous Materials [or Dangerous Goods] Incident
Spill, Leak, Fire, Exposure, or Accident Call 24-hour Number
CHEMTREC CCN 859256
+1 703-741-5970/1-800-424-9300

If charges are to be prepaid, write or stamp here, "To be Prepaid."

PPD

By signing this Bill of Lading, Carrier acknowledges possession of placards and information for hazardous materials described above.

This is to certify that the above-named materials are properly classified, described, packaged, marked, and labeled and are in proper condition for the transportation according to the applicable regulations of the Department of Transportation.

Shipper, Per: MIKE MCCARDLE
Agent, Per: _____
Carrier Per: _____

Received \$ _____
to apply in prepayment of the charges on the property described herein.

Agent or Cashier

Per _____
(The signature here acknowledges only the amount prepaid.)

Subject to Section 7 of conditions, if this shipment is to be delivered to the consignee without recourse on the consignor, the consignor shall sign the following statement:

The carrier shall not make delivery of this shipment without payment of freight and all other lawful charges.
Shipper -
MIKE MCCARDLE



STRAIGHT BILL OF LADING - SHORT FORM
ORIGINAL - Not Negotiable

I-576

SHIPPER NO.
CARRIER
SHIP FROM

AVERITT WAREHOUSE MISSISSIPPI
23101 HWY 51 S
CRYSTAL SPRINGS MS 39058

PAGE 1 OF 1
B/L NO. 85649099
SHIP DATE 03/26/2024
ORDER NUMBER 0002341523
CONSIGNEES ORDER NO. 479296

RECEIVED, subject to the classifications and lawfully filed tariffs in effect on the date of the issue of this Bill of Lading, the property described below, in apparent good order, except as noted (contents and condition of contents of packages unknown) marked, consigned and destined as indicated below, which said carrier (the word carrier being understood throughout this contract as meaning any person or corporation in possession of the property under the contract) agrees to carry to its usual place of delivery at said destination, if on its route, otherwise to deliver to another carrier on the route to said destination. It is mutually agreed, as to each carrier of all or any of said property over all or any portion of said route to destination, and as to each party at any time interested in all or any of said property, that every service to be performed hereunder shall be subject to all the terms and conditions of the Uniform Straight Bill of Lading set forth (1) in Uniform Freight Classifications in effect on the date hereof, if this is a rail or a rail-water shipment, or (2) in the applicable motor carrier classification or tariff if this is a motor carrier shipment.

SHIPPER hereby certifies that he is familiar with all the terms and conditions of the said bill of lading, including those on the back thereof, set forth in the classification or tariff which governs the transportation of this shipment, and the said terms and conditions are hereby agreed to by the shipper and accepted for himself and his assigns.

CONSIGNEE TO (for purpose of notification only)	MAIL FREIGHT BILL TO (Prepaid only)
CLARKDIETRICH BLDG F 8000 NW 79TH PLACE MIAMI FL 33166	WESTLAKE COMPOUNDS LLC WESTLAKE CENTER 2801 POST OAK BLVD., Ste. 600 HOUSTON TX 77056 (PREPAID)EMAIL FREIGHT BILL TO ACCOUNTSPAYABLE@WESTLAKE.COM
DESTINATION: MIAMI, FL	37028

ROUTE
DELIVERING CARRIER COYOTE LOGISTICS LLC

EQUIPMENT CODE Dry Van
VEHICLE OR CAR NO.

NO. OF PACKAGES	HM	DESCRIPTION OF ARTICLES, SPECIAL MARKS AND EXCEPTIONS	WEIGHT (SUB. TO CORR.)	CLASS OR RATE
25		7427 WHITE 148 8204746B Batch # 0001972604 42,500 LB RECEIVING HOURS: Monday - Thursday 8:00 a.m. - 2:00 p.m. - FCFS - NO FRIDAY DELIVERIES - PHONE: 800-648-4695 or 305-477-6464 Send COA to jose.cartagena@vinylcorp.com GROSS WT:44525(LB) TARE WT:2025(LB) NET WT:42500(LB) DELIVERY DATE : 03/28/2024 <i>25</i> <i>Upr</i> <i>28.26</i>	42,500	

RETURN CAR WHEN EMPTY TO:
VIA

TRANSIT BILLING INFORMATION (where applicable)
W/B NO. DATED

* If the shipment moves between two ports by a carrier by water, the law requires that the bill of lading shall state whether it is "carrier's or shipper's weight."
NOTE - Where the rate is dependent on value, shippers are required to state specifically in writing the agreed or declared value of the property.
The agreed or declared value of the property is hereby specifically stated by the shipper to be not exceeding per

The description and weight indicated on this bill of lading are correct. Subject to verification by the
Eastern Weighing and Inspection Bureau
Western Weighing and Inspection Bureau
Southern Weighing and Inspection Bureau
as applicable, according to agreement.

For Hazardous Materials [or Dangerous Goods] Incident
Spill, Leak, Fire, Exposure, or Accident Call 24-hour Number
CHEMTREC CCN 859256
+1 703-741-5970/1-800-424-9300

If charges are to be prepaid, write or stamp here, "To be Prepaid."

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This is to certify that the above-named materials are properly classified, described, packaged, marked, and labeled and are in proper condition for the transportation according to the applicable regulations of the Department of Transportation.

Shipper, Per:
Agent, Per:
Carrier, Per:

MIKE MCCARDLE

Received \$
to apply in prepayment of the charges on the property described herein.

Agent or Cashier

Per
(The signature here acknowledges only the amount prepaid.)

Subject to Section 7 of conditions, if this shipment is to be delivered to the consignee without recourse on the consignor, the consignor shall sign the following statement:
The carrier shall not make delivery of this shipment without payment of freight and all other lawful charges.
Shipper -
MIKE MCCARDLE